

# Town Clerk

(716) 877-8800

A Drop Box is located at the Delaware Rd side of the Municipal Building. All items will be distributed to respective departments.

As a Town, we are trying to prevent and minimize the spread of COVID-19. Although The Clerk's Office is open and staffed to process all transactions; we would like to minimize interaction with the public for everyone's safety. Therefore, we are strongly encouraging residents to use municipal building drop box, US Postal service our online services to pay bills [www.tonawanda.ny.us](http://www.tonawanda.ny.us) .

2020 Town & County Tax Payments - Click Tax Bill Information & Online Payment  
Convenience Fees Apply - 2.45% for Credit Cards or \$1.75 for eCheck (electronic check)

Copies of Tax Receipts - Click Tax Bill Information & Online Payment and choose the type of receipt you are looking for

## \*Dog Licenses

Convenience Fees -\$1.75 convenience fee

\*Rabies Vaccine must be valid for 30 days. If needed, new Rabies Certificates can be emailed to [arentz@tonawanda.ny.us](mailto:arentz@tonawanda.ny.us), one business day prior to renewing the license.

Water Bills - Click Pay Bills Online, choose water bill and create an account. To ensure verification of payment a 3% processing fee will be applied.

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The following forms are available online at [tonawanda.ny.us](http://tonawanda.ny.us), click department and Town Clerk. All forms can be mailed with a check (if required), to the Town Clerk's Office at 2919 Delaware Ave, Rm 14 Kenmore, NY 14217, email to [arentz@tonawanda.ny.us](mailto:arentz@tonawanda.ny.us) or dropped in the drop box on the Delaware Rd side of the Municipal Building:

Fee \$10 + copy of Driver's License is required (additional documentation may be required)

Marriage Certificate Request

Birth Certificate Request

Death Certificate Request

Fee (fees vary - reference website or call the office)

Genealogical Records

No Fee - copy of Driver's License required - must be a resident of the Town of Tonawanda

Disabled Parking Form

FOIL (Freedom of Information) Request forms

**Please stay safe, and feel free to call the Town Clerk's office for any additional information you may need.**