



TOWN OF TONAWANDA YOUTH, PARKS & RECREATION DEPARTMENT
 299 Decatur Road
 Tonawanda, NY 14223
 831-1001

APPLICATION FOR EMPLOYMENT

For Office Use Only:
 Town Board: _____
 W-4: _____

Today's Date _____

Name: _____
Last First M.I.

Social Security Number: _____ - _____ - _____ Telephone (H) _____ (C) _____

Address: _____ Zip: _____ E-Mail: _____
No. Street City/State

Are you 18 years of age or older? Yes _____ No _____ If not, what is your age? _____

Employees 18 years of age and older may be subject to or required to undergo background screening which may include but not be limited to:

- New York State Public Registry of Sex Offenders
- Address Verification/Trace

Have you worked for any other Town Department? Yes _____ No _____

Have you ever been convicted of a crime? _____ If yes, describe _____

Present Occupation: _____

EDUCATION:

Name of High School Attended _____

Dates Attended: _____ Full or Part-Time: _____

Number of Years _____ Did you graduate? _____ Yes _____ No

Name of College Attended _____ Major: _____

Dates Attended: _____ Full or Part-Time: _____

Number of Years _____ Degree & Graduation Year: _____

Any Special Courses: _____

PLEASE INDICATE BELOW THE POSITION YOUR ARE APPLYING FOR: (Must be 18 or older for most)

- | | |
|--|--|
| Lifeguard, Pool Cashier (16 & older) _____ | Concessions (16 & over) _____ |
| Golf - Ranger, Starter or Cashier _____ | * 18 & over for golf concessions _____ |
| Playground Supervisor _____ | <u>Aquatic & Fitness Center:</u> |
| Pool Supervisor _____ | Fitness Staff/Instructor _____ |
| Assistant Facility Manger _____ | Customer Service _____ |
| Skate Guard (16 and older) _____ | <u>Senior Citizen Center:</u> |
| Small Boat Harbor Attendant _____ | Branch Leader _____ |
| Youth Center Attendant _____ | Transportation Driver _____ |
| Maintenance _____ | Class Instructor _____ |
| Other (Please Specify) _____ | |

EXPERIENCE:

- 1. Name of Employer _____
Address _____ Telephone # _____
Position _____

- 2. Name of Employer _____
Address _____ Telephone # _____
Position _____

- 3. Name of Employer _____
Address _____ Telephone # _____
Position _____

REFERENCES:

Name	Address	Phone	Position
1.			
2.			
3.			

IN CASE OF AN EMERGENCY:

Notify: _____ Telephone #: _____

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date

PLEASE COMPLETE THE INFORMATION BELOW ONLY IN THE SECTION WHICH RELATES TO THE POSITION YOU ARE APPLYING FOR

POOL PERSONNEL

Do you hold an American Red Cross Lifeguarding Card? Yes / No

Date Received _____ Where Received _____ Expiration Date _____

Do you hold an American Red Cross Professional CPR Card? Yes / No

Date Received _____ Where Received _____ Expiration Date _____

Do you hold a Water Safety Instructor's Card? Yes / No

Date Received _____ Where Received _____ Expiration Date _____

Swimming Experience:

Competitive _____ # Years _____ Synchronized _____ # Years _____

Other _____

PLAYGROUND SUPERVISORS

Have you had any playground experience? Yes / No Where? _____

Do you have handicraft experience? Yes / No

Where did you receive your experience? _____

Do you have an American Red Cross First Aid Card? Yes / No Expiration Date _____

List sports activities that you are able to teach children _____

Do you have a supply of children's games you can recall instantaneously when called upon to do so? Yes / No

Name six: _____

MAINTENANCE PERSONNEL

(Please note that your schedule may include weekends and evenings)

Maintenance Experience: (Check all that apply)

Lawn Mowing	_____	Operated Weedeater	_____
Painting	_____	Cleaning	_____
Mechanical Ability	_____	Carpentry	_____
Lift 60 lbs.	_____	Gardening	_____
Landscaping	_____	Concrete Work	_____

Do you have a driver's license? Yes / No Can you drive a standard shift? Yes / No

If yes, the number is _____ Class: _____

Is the license valid? Yes / No If no, please explain: _____

Is license restricted? Yes / No If yes, please explain: _____

If you do not have a valid driver's license, your application will be considered last.