

## Passport Renewal Information

### US Department of State Fees:

#### ADULT

- Passport Book & Card: \$160.00
- Passport Book Only: \$130.00
- Card Only: \$30.00
- Expedite Fee (if applicable): \$60.00 (added to book/card fee)

#### MINOR

Anyone who obtained a passport before they were 16 years of age must apply as a new passport.

\*Department of State fees are payable only by **check or money order**. Cash and credit card cannot be accepted. Starter checks are also not acceptable form of payment.

### Tonawanda Town Clerk Fees: \*US Department of State Fees must be paid separately from Town Clerk fees.

- Photo Fee: \$10.00 per applicant (check, cash, money order and credit card accepted)

\*For **CREDIT CARD PAYMENTS**, an additional \$1.75 convenience fee will apply.

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### **What do I need to apply for my US Passport Renewal?**

- All applications are reviewed and photos taken by **APPOINTMENT ONLY**. Please call (716) 957-1555 or (716) 957-1508
- Current passport book/card.
- Payment for US Department of State and Town Clerk fees.
- Any name change documentation since previous passport was issued. (if applicable)
- Completed DS-82 renewal application. (available online or in office)

All passport applications must be filled out in **BLACK INK** only. If any error is made, do not scribble out or use white out. Simply put one straight line through error and make correction.

For more information and to download applications, visit the Department of State's website: [www.travel.state.gov](http://www.travel.state.gov).

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### **Frequently Asked Questions:**

#### **How long do I have to renew my passport?**

If you were issued your passport less than 15 years ago, you are eligible to renew.  
If it was issued more than 15 years ago, you must reapply as a first time applicant.

#### **How long does it take to renew my passport?**

Approximately 8-11 weeks for routine and 5-7 weeks when expedited.

#### **How long is my passport valid?**

10 years for an adult, 5 years for a minor under age 16.

#### **Will I receive my old passport back?**

Yes, although it may be sent back separately from your new one.

#### **What is the difference between a passport card and a passport book?**

A passport card is designed for use at land and sea ports-of-entry when entering the U.S. from Mexico, Canada, Bermuda and the Caribbean. It cannot be used for international air travel.