FINAL

PROPOSED
FOURTH PROGRAM YEAR
ACTION PLAN
FY 2018

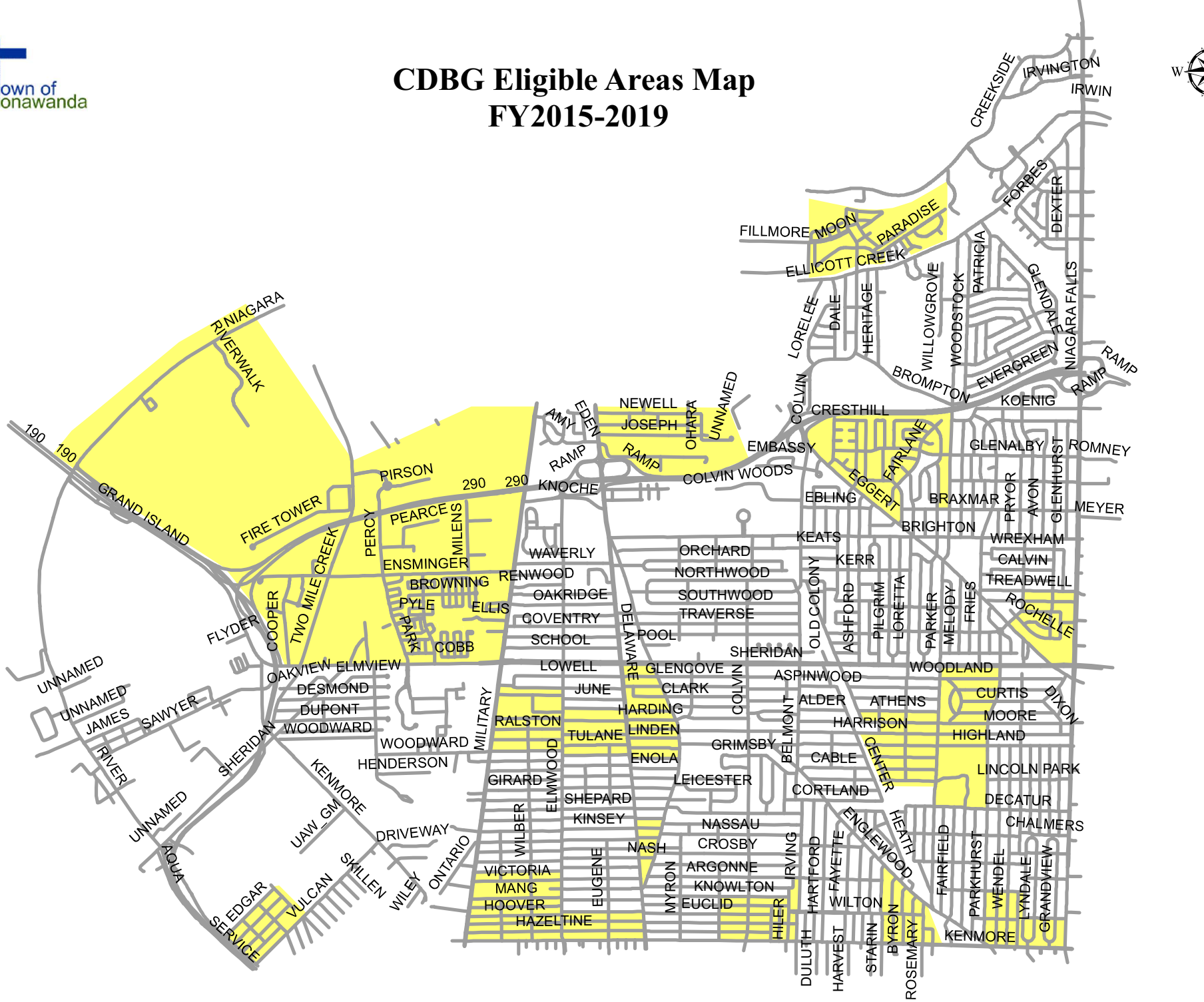
Community Development Block Grant
(Town of Tonawanda)

HOME Investment Partnership Grant
(Amherst-Cheektowaga-Tonawanda Consortium)

Emergency Solutions Grant
(Town of Tonawanda)

April 1, 2018 - March 31, 2019

CDBG Eligible Areas Map
FY2015-2019



Prepared by the Office of Planning and Development

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

During FY 2018, the Town of Tonawanda and Village of Kenmore, NY will receive $1,665,083 in Community Development Block Grant (CDBG) Program funds. The Town also participates with a consortium of Towns (Amherst-Cheektowaga-Tonawanda) to qualify for the HOME Investment Partnership Act Grant Program funds. The Town will receive approximately $292,186 in HOME funds for FY 2018. The Town and Village will also be using $409,261 in program income received through the course of FY2017 that will be used toward additional home repair and economic development programs during FY2018. The Town is also anticipating receiving an additional $400,000 in program income from the Residential Rehabilitation and Microenterprise Revolving Loan Fund Programs that will be used to finance additional loans during FY2018.

The Town will receive $136,335 through the Emergency Solutions Grants (ESG) Program for homeless service agency programs. The Town had not received any ESG funding during FY 2017 due to not meeting ESG formula threshold. The Town had received ESG funding from 1987-1998, 2003-2012, and 2015-2016.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Town will continue to focus a majority of its CDBG resources toward housing goals identified in the 5-year HUD Consolidated Plan and the local Town Comprehensive Plan. With over 33,000 housing units, over 80% of which were built prior to 1960, the home repair program is in high demand. The Town maintains a waiting list for the program. The Town intends to address 25 low-moderate income households during FY2018 with CDBG assistance and an additional 5 households using HOME funding.

The Town will also continue its Acquisition and Demolition Program in 2 low-moderate income neighborhoods that support locally identified goals in neighborhood revitalization plans. Over the last 20 years, the Town has demolished approximately 350 units of vacant, substandard housing and replaced those units with 107 new affordable single-family homes for first-time homebuyers. These programs are very popular in the impacted neighborhoods where progress is highly visible. During FY 2018, about 4 units of vacant, substandard housing will be identified for acquisition and/or demolition.

Several streets and sidewalks have been identified as deficient through the Town's Highway Department and CDBG funds will be used to replace sidewalks destroyed by tree growth. Approximately .5 mile of deteriorated sidewalk will be replaced in low to moderate income neighborhoods.

The Town's Water and Sewer Maintenance Division will also be replacing a deteriorated cast iron main along Rochelle Park to improve water pressure and quality to the entire neighborhood. The CDBG funded project will include the replacement materials and pavement replacement. Labor will be provided by Town employees.

The Town will also continue the Microenterprise Loan Fund to assist small business development within the Town. The program will offer low-interest loans with variable repayment terms. These loans can provide working capital for a variety of financial needs of the small business. The Town has established a goal of 2 businesses assisted throughout FY2018.

The Prime Time Program in the Sheridan Youth Center will also continue to operate during FY 2018. This public service program has proven effective at providing opportunities for personal youth development. The number of youth participating in the program is exceeding 450 throughout the year.

The Town will also re-configure portions of Parker Boulevard between Englewood Avenue and Sheridan Drive to allow more alternative transportation choices for the low-moderate income population in the Lincoln Park Neighborhood. Also, ADA compliant curb ramps will be installed around Lincoln Park to provide more handicapped accessibility.

Other programs that will continue during FY 2018 include the Code Enforcement Program, Weatherization Program, and the Housing Counseling Program. The Town will also contract with a fair housing advocacy organization to assist with meeting our fair housing goals.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Town of Tonawanda has focused a majority of its limited CDBG resources on housing mainly because of the great demand compared to other community development issues. There are no other government programs available for homeowners to repair their homes in such a comprehensive manner.

The Town has also re-started a Microenterprise Loan Program to assist small businesses create and retain jobs in the community. It is intended that this program be continually funded with CDBG as interest rates rise and become more normalized after a decade at near zero percent. The program will offer a discount prime rate loan to eligible microenterprise business owners.

The Town has historically met all of its 5-Year Consolidated Plan goals that have been established through the various housing and community development programs that it offers. The challenge will be maintaining program performance in the face of staggering annual budget cuts including a 27% cut in CDBG and a 46% cut in HOME funding since 2010.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Town's citizen participation process for the CD program is an ongoing, continuous year-long process. We are constantly receiving feedback from program clients, contractors, and interested citizens throughout the course of the year. The formal citizen participation process began with the publication of a public notice in the Ken-Ton Bee on September 27, 2017 seeking citizen input on community development and housing needs. The public display advertisement was posted on the Town's website and the Sheridan-Parkside Village Message Board requesting that, over a 30-day period (ending November 17th, 2017), the public submit their comments on the community and housing needs of the Town including the Village of Kenmore and to comment on the Town's past year CDBG, ESG, and HOME performance measures.

A public hearing notice was published in the above mentioned newspaper and was held at the Parkside Village Community Building in Sheridan Parkside on October 19, 2017 to answer citizen questions and receive ideas on the community's needs from town residents. The 5-year Consolidated Plan and the Annual Performance Report (CAPER) were explained at the public hearing and made available for review.

Interested citizens and the Town of Tonawanda Department Heads were requested to submit their comments on the town's community development and housing needs. Four (4) agencies responded with requests for CDBG funding.

Draft copies of this fiscal year 2018 Annual Action Plan were distributed to the libraries in the Town of Tonawanda and Village of Kenmore, the Town's Planning and Development Office, the Village Clerk's Office, and the Town Clerk's Office, on December 15, 2017. The FY2018 Annual Action Plan is also available through the Town's web site: www.tonawanda.ny.us.

The public comment period for the draft plan was open from December 15th-January 19th. A second public hearing was held on January 18, 2018 to hear any comments or suggested changes to the FY 2018 Action Plan. Notice of locations and accessibility of the DRAFT 2018 Annual Action Plan was published in the Ken-Ton Bee and through the Town's official website.

As an office policy, all members of the community are encouraged to comment on the housing and community development needs in their neighborhoods at any time throughout the year by stopping in our office located in the Sheridan-Parkside Community Center or via email. The Town also held several

community meetings during 2017 to discuss the Town's economic development plan and alternative transportation initiatives. The Town's Facebook page also provides another avenue for those citizens to leave comments on Town policies if they are unable to attend a public meeting.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received during the public hearing held in the Sheridan-Parkside Community Center on October 19, 2017.

A summary of public comments received during 2017 on the town's economic development plan may be found at: www.tonawandatomorrow.org

A summary of public input sessions during 2017 on the Town's Brownfield Opportunity Areas plan can be found at www.tonawandaopportunity.com

A summary of the town's public survey on transportation alternatives planning can be found at www.tonawanda.ny.us/departments/planning-development/plans/complete-streets

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	TONAWANDA	Town of Tonawanda Dept of Planning and Development
HOME Administrator	TONAWANDA	Town of Amherst Planning Department
ESG Administrator		Town of Tonawanda Dept of Planning and Development

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

James D. Hartz, AICP

Office of Planning and Development

169 Sheridan-Parkside Drive

Tonawanda, NY 14150

Phone: (716) 871-8847 ext. 1

Email: jhartz@tonawanda.ny.us

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Town consulted with the following agencies during the Consolidated Plan process:

Erie County Department of Mental Health; Erie County Department of Senior Services; Erie County Office of the Disabled; Erie County Department of Health; Erie County Department of Social Services; Erie County Department of Environment and Planning; NYS Division of Housing and Community Renewal; City of Buffalo; Towns of Amherst, Cheektowaga, Tonawanda; Community Foundation of Greater Buffalo; Homeless Alliance of Western New York; Belmont Shelter Corporation; Matt Urban Center; People, Inc.; Renter Assistance Corporation; Amherst Senior Center; Cheektowaga Senior Center; Tonawanda Senior Center (Town); Community Action Organization; Benedict House; Housing Options Made Easy; Buffalo City Mission; Catholic Charities; Evangelistic E's Pantry; Family Promise of WNY; Franciscan Center; Salvation Army; American Red Cross; Center for Employment Opportunities; Cleveland Hill; Meals on Wheels; Mobile Safety Net Team; Journey's End Refugee Services, Inc., Housing Opportunities Made Equal; Neighborhood Legal Services; WNY Law Center; Buffalo Erie Niagara Land Improvement Corporation; Rural Transit Services; Greater Buffalo Niagara Regional Transportation Council; Niagara Frontier Transportation Authority; NYS Dept. of Transportation; One Region Forward; Buffalo Niagara Assoc. of Realtors; Buffalo Niagara Partnership; Kenmore Housing Authority

The needs of the homeless and special needs populations were viewed on a metropolitan scale, since the agencies that advocate for and provide service delivery to these groups do not operate within the confines of any single municipality. Each of the towns also solicited input from community associations representing eligible block groups, and from the management of low-income housing projects within their jurisdictions.

Throughout the entire planning process the Town maintains open lines of communication via free community newspaper advertisements, established daily office hours, and also offers a web portal for email solicitation.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Town of Tonawanda Office of Planning and Development collaborates with the Homeless Alliance of Western New York throughout the federal grant program process. The Town understands the importance of coordinating the area's limited resources to address the problem of homelessness. We discuss how best to meet the ESG regulatory framework and address the needs of the homeless population especially those that need rapid re-housing assistance.

During the development of the Town's 5-Year Consolidated Plan, HAWNY was a significant data source for defining the homelessness issues in WNY and sharing their views on how the ESG program funding fits into the equation for providing solutions to this ongoing issue.

The Town coordinates its "Request for Proposal" process for homeless service agency funding with HAWNY and will establish a separate contract with HAWNY to provide HMIS licensing and training to all of the ESG subrecipient organizations to ensure data quality measures are achieved.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Town's Office of Planning and Development collaborates with HAWNY during the Request for Proposals process to allocate the ESG funds efficiently and effectively. HAWNY maintains the area's HMIS system and has established performance standards for homeless service agencies programs. The Town plans to use a portion of any ESG allocation to assist HAWNY and participating homeless service agencies with HMIS training and evaluation.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	HOMELESS ALLIANCE OF WESTERN NEW YORK
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims Regional organization Planning organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy HOPWA Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

Identify any Agency Types not consulted and provide rationale for not consulting

All social service agencies in Erie County were consulted during the 5-Year Consolidated Plan development.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Alliance of WNY	

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The Town of Tonawanda Office of Planning and Development accepts citizen input throughout the entire year as programs are implemented and we receive feedback on our performance from those impacted from the work. The formal process to develop the annual plan begins with a public meeting to solicit citizen comments on the use of federal funding. The first meeting was held at the Sheridan Parkside Community Center on October 19, 2017. Town has also recently updated its comprehensive plan and there have been targeted focus group meetings with various agencies and a separate public meeting held throughout the process. The Town had also partnered with the University at Buffalo's Regional Institute on an economic planning effort called Tonawanda Tomorrow (www.tonawandatomorrow.org). At this project's website, there is a public survey that allows any person visiting the site to register their thoughts or ideas about the future development of the Town. A final public meeting on the final FY 2018 Annual Action Plan was held on January 18, 2018 at 7:00 p.m. in the Sheridan-Parkside Community Center.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	No attendees	n/a	n/a	

Table 4 – Citizen Participation Outreach

OMB Control No: 2506-0117 (exp. 06/30/2018)

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The Town of Tonawanda will receive $1,665,083 in CDBG funds from the U.S. Department of Housing and Urban Development and $292,186 in HOME funding through the Amherst-Cheektowaga-Tonawanda HOME Consortium. Existing home sales have remained steady over the last year, and the Town is anticipating approximately $350,000 of program income from the Residential Rehabilitation Program revolving loan fund. The Village of Kenmore is expected to receive approximately $50,000 of program income from their loan portfolio. The Microenterprise Revolving Loan Fund is expected to generate $5,000 in program income. Other grant sources are constantly being sought to supplement the federal HUD programs. During FY 2018, the Town will also utilize a grant in the amount of $250,000 from the NYS Attorney General's Office to help combat "Zombie" and other vacant properties.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,665,083	456,577	775,000	2,896,660	1,500,000	Actual FY 2017 PI - $456,577Estimated FY 2018 PI - $450,000

OMB Control No: 2506-0117 (exp. 06/30/2018)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	136,335	0	0	136,335	135,000	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

A majority of the federal CDBG resources will be used in the Town's Residential Rehabilitation Program to address the severe demand for home repairs to maintain sustainable neighborhoods. These resources are provided via a 0% interest, deferred payment loan that is paid back when the property transfers in the future through a sale, the death of the homeowner, or the property fails to remain the principal residence of the original homeowner. This revolving loan fund provides approximately $400,000 annually in revenue to make additional loans to low-moderate income homeowners in need of repair assistance.

A portion of the HOME funding is used to assist homeowners purchase their first home. These closing cost assistance funds make it possible for private banks to lend first mortgages to these first-time homebuyers to purchase their first home.

Lately, it seems that most publicly funded projects contain a mixture of several sources of funding that are needed to make a project successful. For instance, a recent cleanup effort at a River Road facility contained funding from the State of New York Department of Environmental Conservation, the Erie County Department of Environment & Planning, as well as the Town’s CDBG funding that was used for site clearance. If

OMB Control No: 2506-0117 (exp. 06/30/2018)

any one of those pieces of funding were not present, the project would never have been completed. It is becoming very important to pool any available resources to make a successful project.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The Town of Tonawanda has several parcels of land temporarily banked for use in the Town's First-Time Homebuyer Program in accordance with local neighborhood plans for Old Town, Sheridan-Parkside, and in Kenilworth. The land is acquired when the Town uses CDBG funds to demolish a substandard, vacant structure. The property is then temporarily stored until a new, high-quality affordable housing unit may be built on the property. The Town may also place modular housing on the sites in the future to meet the demand for more quality affordable housing.
Some of the property may be used for other neighborhood improvements such as road connections, or recreational areas depending on its geographic location in the neighborhood plan.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Neighborhood Revitalization	2015	2019	Affordable Housing Non-Housing Community Development	Sheridan-Parkside Old Town	Neighborhood Revitalization	CDBG: $132,000 ESG: $0	Buildings Demolished: 2 Buildings
2	Residential Rehabilitation - Owner Occupied	2015	2019	Affordable Housing	Sheridan-Parkside Old Town Lincoln Park Village of Kenmore	Residential Rehabilitation - Owner Occupied	CDBG: $650,000 ESG: $0	Homeowner Housing Rehabilitated: 20 Household Housing Unit
3	Residential Rehabilitation - Rental	2015	2019	Affordable Housing	Sheridan-Parkside Old Town Lincoln Park Village of Kenmore	Residential Rehabilitation - Rental	CDBG: $100,000 ESG: $0	Rental units rehabilitated: 4 Household Housing Unit

OMB Control No: 2506-0117 (exp. 06/30/2018)

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Code Enforcement	2015	2019	Non-Housing Community Development	Sheridan-Parkside Old Town Lincoln Park Village of Kenmore	Code Enforcement	CDBG: $30,000 ESG: $0	Housing Code Enforcement/Foreclosed Property Care: 60 Household Housing Unit
5	Public Infrastructure	2015	2019	Non-Housing Community Development		Public Infrastructure	CDBG: $480,000 ESG: $0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted
6	Economic Development	2015	2019	Non-Housing Community Development		Economic Development	CDBG: $25,000	Businesses assisted: 1 Businesses Assisted
7	Public Services	2015	2019	Non-Housing Community Development		Public Services	CDBG: $60,000	Public service activities other than Low/Moderate Income Housing Benefit: 3000 Persons Assisted
8	Public Facilities	2015	2019	Non-Housing Community Development	Sheridan-Parkside Village of Kenmore	Public Facilities	CDBG: $100,000 ESG: $0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2500 Persons Assisted
9	Housing Counseling	2015	2019	Affordable Housing		Housing Counseling	CDBG: $8,000 ESG: $0	Public service activities for Low/Moderate Income Housing Benefit: 80 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	Weatherization Assistance	2015	2019	Affordable Housing	Sheridan-Parkside Old Town Lincoln Park Village of Kenmore	Provide Weatherization Assistance	CDBG: $8,100 ESG: $0	Public service activities for Low/Moderate Income Housing Benefit: 20 Households Assisted
11	Disabled Persons Assistance	2015	2019	Affordable Housing Non-Homeless Special Needs		Provide Assistance to Disabled Persons Residential Rehabilitation - Owner Occupied Residential Rehabilitation - Rental	CDBG: $10,000 ESG: $0	Homeowner Housing Rehabilitated: 2 Household Housing Unit
12	Homeless Assistance	2015	2019	Homeless	Sheridan-Parkside Old Town Lincoln Park Village of Kenmore	Provide Assistance to the Homeless	ESG: $136,335	Tenant-based rental assistance / Rapid Rehousing: 10 Households Assisted Homelessness Prevention: 10 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	**Goal Name**	Neighborhood Revitalization
	Goal Description	Buildings Acquired/Demolished
2	**Goal Name**	Residential Rehabilitation - Owner Occupied
	Goal Description	Household units rehabilitated
3	**Goal Name**	Residential Rehabilitation - Rental
	Goal Description	Household units rehabilitated
4	**Goal Name**	Code Enforcement
	Goal Description	Properties remediated
5	**Goal Name**	Public Infrastructure
	Goal Description	Persons assisted
6	**Goal Name**	Economic Development
	Goal Description	Businesses assisted
7	**Goal Name**	Public Services
	Goal Description	Persons assisted
8	**Goal Name**	Public Facilities
	Goal Description	Persons assisted
9	**Goal Name**	Housing Counseling
	Goal Description	Households assisted

10	**Goal Name**	Weatherization Assistance
	Goal Description	Housing units weatherized
11	**Goal Name**	Disabled Persons Assistance
	Goal Description	Housing units rehabilitated
12	**Goal Name**	Homeless Assistance
	Goal Description	Persons assisted

AP-35 Projects - 91.420, 91.220(d)

Introduction

The Town has been addressing its community development objectives by operating several programs on a year to year basis. The Town's Home Repair Program that began in 1978 is still addressing low to moderate income homeowner's repair needs today. Other projects such as neighborhood revitalization plans require longer periods of time to address the goals and objectives that have been formulated in the adopted neighborhood plans.

The Town's Acquisition & Demolition Program addresses vacant substandard structures and is a critical element to some neighborhood revitalization plans. Most of these revitalization efforts were started in the mid 1990's and coincide with the Town's First-Time Homebuyer - New Construction Program. Other CDBG funding is reserved for public facility and infrastructure projects that have been programmed in the Town's Capital Improvement Program.

The Town's Crime Awareness Program remains in high demand by local residents living in low to moderate income neighborhoods and within the Village of Kenmore. Also, a neighborhood youth services program operated in the Sheridan-Parkside Community Center is witnessing an all-time high in attendance and provides structured recreational activities for children ages 8-18. Both programs have been identified in local revitalization plans as high priorities.

The following projects have been identified as having pre-award costs: Highway Department - Street Reconstruction ($150,226); Sidewalk Replacement ($50,000); and the Rochelle Park Waterline Replacement Project ($280,000).

#	Project Name
1	ACQUISITION - SHERIDAN-PARKSIDE
2	DEMOLITION - SHERIDAN-PARKSIDE
3	DISPOSITION - SHERIDAN-PARKSIDE
4	DEMOLITION - SPOT BASIS
5	DISPOSITION-CONTRACTUAL
6	RESIDENTIAL REHABILITATION PROGRAM - TOWN (SINGLE-UNIT)
7	RESIDENTIAL REHABILITATION PROGRAM - TOWN (MULTI-UNIT)
8	FREEDOM PROGRAM - ACCESSIBILITY MODIFICATION PROGRAM
9	LEAD-BASED PAINT - IMPLEMENTATION
10	RESIDENTIAL REHABILITATION ADMINISTRATION
11	HOME PROGRAM DELIVERY
12	SIDEWALK RECONSTRUCTION - TOWN HIGHWAY
13	STREET REHABILITATION - TOWN HIGHWAY
14	WATERLINE REPLACEMENT - ROCHELLE PARK
15	TBIF-MICROENTERPRISE LOAN PROGRAM
16	CRIME RESISTANCE PROGRAM
17	YOUTH SERVICES - PRIME TIME PROGRAM

#	Project Name
18	GENERAL ADMINISTRATION
19	HOUSING COUNSELING
20	WEATHERIZATION PROGRAM
21	VILLAGE - RESIDENTIAL REHABILITATION PROGRAM (SINGLE-UNIT)
22	VILLAGE - RESIDENTIAL REHABILITATION PROGRAM (MULTI-UNIT)
23	VILLAGE - REHABILITATION ADMINISTRATION
24	VILLAGE - CODE ENFORCEMENT
25	VILLAGE - SIDEWALK REPLACEMENT
26	VILLAGE - STREET REHABILITATION
27	VILLAGE - COMMUNITY POLICING
28	2018 ESG
29	SENIOR VAN TRANSPORTATION SERVICE

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Town has had to focus its limited federal resources on housing and neighborhood revitalization programs due to an 80% reduction in CDBG funding since 1978. The public has identified keeping private residences maintained properly in neighborhoods as a high priority through the comprehensive planning process. There also are no other programs at the state or federal levels that address comprehensive home repair.

The Town will also be continuing to fund its neighborhood revitalization program consisting of acquisition and demolition funding to address any vacant, substandard structures that become eyesores that may affect neighborhood values.

Infrastructure spending is needed to maintain the expected level of service in transportation and other utility service. The Town's unmet need for infrastructure funding is over $300M to address all of the issues related to water and sewer alone.

The Town will also continue to use its Emergency Solutions Grant to coordinate with area social service agencies to provide community supports for the Town's most needy homeless population. The Town's CDBG allocation will continue to fund a housing counseling program and a weatherization program to help those homeowners who are struggling financially.

AP-38 Project Summary

Project Summary Information

1	**Project Name**	ACQUISITION - SHERIDAN-PARKSIDE
	Target Area	Sheridan-Parkside
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	Neighborhood Revitalization
	Funding	CDBG: $20,000
	Description	The Town will acquire substandard vacant properties in the Sheridan-Parkside Neighborhood. The properties will then be surveyed for asbestos containing materials and demolished by a local contractor. The land will be remediated and landbanked for use in accordance with the neighborhood plan. Most of the property will be used in the Town's First-Time Homebuyer Program, but other property may be used to enhance the neighborhood street connections or recreational opportunities.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,885 persons. Approximately 80% of which are low-moderate income. About 34% live below the federal poverty line. There are 364 single-parent households in the Sheridan-Parkside Neighborhood.
	Location Description	C.T. 83 - B.G. 1,2,3 Sheridan-Parkside Neighborhood
	Planned Activities	The Town intends to acquire one substandard, vacant, building that may contain between 2-6 uninhabitable living units.
2	**Project Name**	DEMOLITION - SHERIDAN-PARKSIDE
	Target Area	Sheridan-Parkside
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	Neighborhood Revitalization
	Funding	CDBG: $40,000
	Description	The Town will demolish substandard, vacant structures in the Sheridan-Parkside Neighborhood.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,885 persons - 80% Low-moderate income area.
	Location Description	C.T. 83, B.G. 1,2,3 Sheridan-Parkside Neighborhood

	Planned Activities	The Town intends to demolish one substandard, vacant building containing between 2-6 uninhabitable units.
3	**Project Name**	DISPOSITION - SHERIDAN-PARKSIDE
	Target Area	Sheridan-Parkside
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	Neighborhood Revitalization
	Funding	CDBG: $5,000
	Description	The Town is anticipating temporary carrying costs of property acquired and demolished for the First-Time Homebuyer Program and the Sheridan-Parkside Redevelopment Plan. Some of these costs will include taxes and maintenance costs. The town currently is holding approximately 75 parcels for future use in accordance with the neighborhood plan.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,885 Persons
	Location Description	C.T. 83, B.G. 1,2,3
	Planned Activities	
4	**Project Name**	DEMOLITION - SPOT BASIS
	Target Area	
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	Neighborhood Revitalization
	Funding	CDBG: $50,000
	Description	The Town intends to demolish severely dilapidated, vacant property.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,500 persons
	Location Description	Low-moderate income neighborhood.

	Planned Activities	The Town intends to demolish one severely substandard, vacant property.
5	**Project Name**	DISPOSITION-CONTRACTUAL
	Target Area	Sheridan-Parkside Old Town Lincoln Park
	Goals Supported	Neighborhood Revitalization
	Needs Addressed	Neighborhood Revitalization
	Funding	CDBG: $10,000
	Description	The town will enter into agreements with private contractors to pay for temporary holding costs associated with approximately 80 parcels being held for neighborhood redevelopment. Three separate contracts are anticipated that will cover snow removal services, lawn maintenance and building enclosure services.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	3,500 persons
	Location Description	
	Planned Activities	The Town intends to contract for snow plowing, lawn maintenance, and building enclosures for properties being temporarily held for future development.
6	**Project Name**	RESIDENTIAL REHABILITATION PROGRAM - TOWN (SINGLE-UNIT)
	Target Area	
	Goals Supported	Residential Rehabilitation - Owner Occupied
	Needs Addressed	Residential Rehabilitation - Owner Occupied
	Funding	CDBG: $373,477
	Description	The Town of Tonawanda will assist owner-occupied, low-moderate income homeowners, with 0% interest, deferred payment home repair loans secured with a mortgage. Repair work may include replacing leaking roofs, foundation walls, heating, plumbing, electrical, windows, doors, insulation, and lead-based paint remediation. Loans are paid back when the property title transfers or the home ceases to be the primary residence of the beneficiary.

OMB Control No: 2506-0117 (exp. 06/30/2018)

	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 low-moderate income households will receive home repair assistance.
	Location Description	Town-wide
	Planned Activities	
7	**Project Name**	RESIDENTIAL REHABILITATION PROGRAM - TOWN (MULTI-UNIT)
	Target Area	
	Goals Supported	Residential Rehabilitation - Rental
	Needs Addressed	Residential Rehabilitation - Rental
	Funding	CDBG: $50,000
	Description	The Town of Tonawanda will assist owner-occupied multi-family structures with rehabilitation assistance using 0% interest, deferred payment loans secured with a mortgage. Repairs may include fixing leaking roofs, foundation walls, heating, plumbing, electrical, windows, doors, insulation, and lead-based paint remediation. Loans are paid back when the property title transfers or the home ceases to be the primary residence of the beneficiary.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 3 low-moderate income tenants will have their units rehabilitated.
	Location Description	Town-wide
	Planned Activities	
8	**Project Name**	FREEDOM PROGRAM - ACCESSIBILITY MODIFICATION PROGRAM
	Target Area	
	Goals Supported	Disabled Persons Assistance
	Needs Addressed	Provide Assistance to Disabled Persons
	Funding	CDBG: $10,000

	Description	Low-moderate income homeowners are eligible for a 0% interest deferred payment loan program up to $5,000 to make needed modifications to make their home more accessible. Eligible work items include entrance ramps, doorway modifications, bathroom, or kitchen modifications.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2 low-mod households
	Location Description	Town-wide eligibility
	Planned Activities	
9	**Project Name**	LEAD-BASED PAINT - IMPLEMENTATION
	Target Area	Sheridan-Parkside Old Town Lincoln Park
	Goals Supported	Residential Rehabilitation - Owner Occupied Residential Rehabilitation - Rental Code Enforcement
	Needs Addressed	Residential Rehabilitation - Owner Occupied Residential Rehabilitation - Rental Provide Assistance to Secure Affordable Housing Code Enforcement
	Funding	CDBG: $10,000
	Description	The Town will contract with an environmental testing consultant who can perform lead based paint risk assessments and clearance reports for the clients of the Residential Rehabilitation Program. It is anticipated that 80% of the residences that participate in the Town's Residential Rehabilitation Program will have LBP issues identified and corrected.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 low-mod households will receive a risk assessment and clearance report as part of the home repair program.
	Location Description	Town-wide

	Planned Activities	
10	**Project Name**	RESIDENTIAL REHABILITATION ADMINISTRATION
	Target Area	
	Goals Supported	Residential Rehabilitation - Owner Occupied Residential Rehabilitation - Rental Neighborhood Revitalization Disabled Persons Assistance Code Enforcement
	Needs Addressed	Residential Rehabilitation - Owner Occupied Neighborhood Revitalization Residential Rehabilitation - Rental Provide Assistance to Disabled Persons Provide Assistance to Secure Affordable Housing Code Enforcement
	Funding	CDBG: $283,775
	Description	The Town employs 3 full-time NYS certified Code Enforcement Officers and 1 full-time office clerk typist in the Planning and Development Office. This project covers the costs of salary, fringe benefits and training. The staff work full-time on the Residential Rehabilitation Program, Code Enforcement Program and the Freedom Program for Accessibility Modifications. They also perform structural assessments and provide oversight for the Acquisition and Demolition Program.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
11	**Project Name**	HOME PROGRAM DELIVERY
	Target Area	
	Goals Supported	Residential Rehabilitation - Owner Occupied Neighborhood Revitalization Code Enforcement

	Needs Addressed	Residential Rehabilitation - Owner Occupied Neighborhood Revitalization Provide Assistance to Secure Affordable Housing Code Enforcement
	Funding	CDBG: $80,665
	Description	The town will assign code enforcement officers to oversee neighborhood revitalization plans including structural inspections for acquisitions, demolition oversight, and project oversight for the First-time Homebuyer Program. Also, office staff will be involved with income qualification of applicants in the Town's First-Time Homebuyer Program. Funds under this project cover staff salaries and fringe benefits associated with their time spent on HOME related activities.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
12	**Project Name**	SIDEWALK RECONSTRUCTION - TOWN HIGHWAY
	Target Area	
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Infrastructure
	Funding	CDBG: $50,000
	Description	The Town will reconstruct substandard sidewalk sections within low moderate income neighborhoods to create more suitable living environments for the local residents.
	Target Date	3/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	2,500 persons in low to moderate income neighborhoods
	Location Description	Town-wide L/M neighborhoods
	Planned Activities	

13	**Project Name**	STREET REHABILITATION - TOWN HIGHWAY
	Target Area	Sheridan-Parkside Old Town Lincoln Park
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Infrastructure
	Funding	CDBG: $150,226
	Description	The Town Highway department will be resurfacing some streets in low-moderate income neighborhoods. CDBG funding will be used for materials costs only. Labor will be provided by grantee employees.
	Target Date	3/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	2,500 persons
	Location Description	HUD designated low-moderate income neighborhoods.
	Planned Activities	
14	**Project Name**	WATERLINE REPLACEMENT - ROCHELLE PARK
	Target Area	
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Infrastructure
	Funding	CDBG: $280,000
	Description	The Water and Sewer Maintenance Division will be replacing 6,000 linear feet of cast iron main with 8" PVC in roadway on both sides of the road. They will be reconnecting 90 household service laterals. CDBG funding will cover materials. Labor will be supplied by Town forces.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	530 persons, 45% LMI, 90 households
	Location Description	CT 79.04, B.G. 2 - Rochelle Park

	Planned Activities	The Water and Sewer maintenance division will be replacing 6,000 linear feet of cast iron main with 8" PVC in roadway on both sides of the road. They will be reconnecting 90 household service laterals.
15	**Project Name**	TBIF-MICROENTERPRISE LOAN PROGRAM
	Target Area	Sheridan-Parkside Old Town Village of Kenmore
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: $29,090
	Description	The Town intends to assist at least two small businesses (microenterprises) that qualify as low-mod or that hire or retain low-moderate income workers within the Town.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2 low-moderate income business owners
	Location Description	Town-wide
	Planned Activities	
16	**Project Name**	CRIME RESISTANCE PROGRAM
	Target Area	Sheridan-Parkside Old Town Lincoln Park
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: $3,000
	Description	This project funds the Crime Resistance Executive Board's informational campaign in low-moderate income neighborhoods town-wide. The program pays for informational packets, mailings and material for the National Night Out special events. A satellite police station in Lincoln Park is used to counsel troubled teens and their families.
	Target Date	3/31/2019

	Estimate the number and type of families that will benefit from the proposed activities	2,500 persons
	Location Description	
	Planned Activities	This project funds the Crime Resistance Executive Board's Informational Campaign in low-moderate income neighborhoods town-wide. The program pays for informational packets, mailings and material for the National Night Out special events. A satellite police station in Lincoln Park is used to counsel troubled teens and their families.
17	**Project Name**	YOUTH SERVICES - PRIME TIME PROGRAM
	Target Area	Sheridan-Parkside
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: $28,000
	Description	The Town will fund an afterschool and summer time youth services program in the Sheridan-Parkside Community Center. This program provides structured recreational and educational programming to neighborhood youth during off school time. The program is staffed by personnel from the Town's Youth, Parks, and Recreation Department.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 450 neighborhood youth are served through this program.
	Location Description	C.T. 83.00, B.G. 1,2,3 - Sheridan-Parkside Neighborhood
	Planned Activities	Book club/literacy programs, Halloween party, Community Thanksgiving, mystery field trips, homework/tutoring, family nutrition/cooking programs, fitness program, sewing class, ceramics,drug-free carnival, and holiday festival.
18	**Project Name**	GENERAL ADMINISTRATION
	Target Area	

	Goals Supported	Residential Rehabilitation - Owner Occupied Residential Rehabilitation - Rental Public Infrastructure Public Facilities Neighborhood Revitalization Public Services Housing Counseling Disabled Persons Assistance Weatherization Assistance Code Enforcement Economic Development
	Needs Addressed	Residential Rehabilitation - Owner Occupied Public Infrastructure Neighborhood Revitalization Economic Development Housing Counseling Residential Rehabilitation - Rental Provide Assistance to Disabled Persons Provide Assistance to Secure Affordable Housing Public Facilities Provide Weatherization Assistance Code Enforcement Public Services
	Funding	CDBG: $300,000
	Description	General management, oversight and coordination of the Community Development Block Grant Program. Administrative expenses include salaries for staff that oversee the efficient use of federal funds in accordance with HUD regulations. Administration covers salaries, fringe benefits, mileage, rent, postage, printing brochures, public notices, printing newsletters, fair housing activities, drug-free workplace, seminars, office supplies, equipment, planning amendments, environmental reviews, etc.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	
19	**Project Name**	HOUSING COUNSELING
	Target Area	Sheridan-Parkside Old Town Lincoln Park Village of Kenmore
	Goals Supported	Housing Counseling
	Needs Addressed	Housing Counseling
	Funding	CDBG: $8,000
	Description	The Town will contract with a HUD-certified housing counseling agency to assist low-moderate income persons who are experiencing housing issues. A counselor will be present in the Sheridan-Parkside Community Center to counsel those individuals seeking help. Also, they will be conducting homeownership classes to prospective homebuyers looking to qualify for government assistance to purchase their first home.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	80 LMI households
	Location Description	Town-wide
	Planned Activities	
20	**Project Name**	WEATHERIZATION PROGRAM
	Target Area	Sheridan-Parkside Old Town Lincoln Park Village of Kenmore
	Goals Supported	Weatherization Assistance
	Needs Addressed	Provide Weatherization Assistance
	Funding	:

	Description	The Town will contract with Supportive Services Corporation to conduct free energy assessments on low-moderate income homeowner's structures to see if they would qualify for weatherization services. Qualified homeowners would be eligible for up to $6,000 in energy efficiency work including insulation, free energy-efficient appliances, or sealing around windows and doors.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 low-moderate income households.
	Location Description	Town-wide
	Planned Activities	The Town intends to enter into a subrecipient agreement with Supportive Services Corporation to provide weatherization energy audits for low-moderate income residents.
21	**Project Name**	VILLAGE - RESIDENTIAL REHABILITATION PROGRAM (SINGLE-UNIT)
	Target Area	Village of Kenmore
	Goals Supported	Residential Rehabilitation - Owner Occupied
	Needs Addressed	Residential Rehabilitation - Owner Occupied
	Funding	CDBG: $143,100
	Description	The Village of Kenmore will provide 0% interest deferred payment loans to low-moderate income homeowners to repair their home. Eligible work items include roof replacement, foundation wall work, windows, doors, electrical, plumbing, heating, and lead-based paint remediation.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	5 LMI households will receive 0% interest, deferred payment loans.
	Location Description	Village of Kenmore - C.T. 85-88
	Planned Activities	
22	**Project Name**	VILLAGE - RESIDENTIAL REHABILITATION PROGRAM (MULTI-UNIT)
	Target Area	Village of Kenmore

	Goals Supported	Residential Rehabilitation - Owner Occupied
	Needs Addressed	Residential Rehabilitation - Owner Occupied
	Funding	CDBG: $20,000
	Description	The Village of Kenmore intends to assist 1 low-moderate income multi-family rental units with household repair items using a 0% interest, deferred payment loan. Eligible work items include roof replacement, foundation wall repair, windows, doors, electrical, plumbing, heating, and lead-based paint remediation.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2 LMI households
	Location Description	Village of Kenmore - CT 85-88
	Planned Activities	
23	**Project Name**	VILLAGE - REHABILITATION ADMINISTRATION
	Target Area	Village of Kenmore
	Goals Supported	Residential Rehabilitation - Owner Occupied Residential Rehabilitation - Rental
	Needs Addressed	Residential Rehabilitation - Owner Occupied Residential Rehabilitation - Rental
	Funding	CDBG: $10,000
	Description	The Village of Kenmore will employ a part-time NYS certified Code Enforcement Officer to work on the Residential Rehabilitation Program including conducting initial inspections, write-up work specifications, interim inspection reports, and process final inspections and request for payments to contractors performing work under the program. One part-time office staff will assist with client income verification and eligibility processing, loan processing, and ensuring compliance with federal regulations regarding the use of CDBG funds in a rehabilitation case.
	Target Date	3/31/2021

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Village of Kenmore - C.T. 85-88
	Planned Activities	
24	**Project Name**	VILLAGE - CODE ENFORCEMENT
	Target Area	Village of Kenmore
	Goals Supported	Code Enforcement
	Needs Addressed	Code Enforcement
	Funding	CDBG: $10,000
	Description	The Village of Kenmore will employ 1 part-time NYS certified code enforcement officer to conduct code inspections of residential properties within the low-moderate income census tract block groups of the Village of Kenmore. Property owners who have outstanding code violations will be issued a citation and corrective action will be ensured through the appropriate judicial process.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,500 persons
	Location Description	Village of Kenmore - CT 85-88
	Planned Activities	
25	**Project Name**	VILLAGE - SIDEWALK REPLACEMENT
	Target Area	Village of Kenmore
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Infrastructure
	Funding	CDBG: $10,000
	Description	
	Target Date	3/31/2021

	Estimate the number and type of families that will benefit from the proposed activities	2,430 LMI persons, 4,325 persons total - 56% LMI
	Location Description	Village of Kenmore - CT 85, BG 1; CT 86, BG 5; CT 87, BG 2; CT 88, BG 3
	Planned Activities	
26	**Project Name**	VILLAGE - STREET REHABILITATION
	Target Area	Village of Kenmore
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Infrastructure
	Funding	CDBG: $126,125
	Description	The Village of Kenmore Department of Public Works employees will replace deteriorated road surfaces in LMI neighborhoods and provide a new 4" asphalt top coat creating new curb reveal. CDBG funding will be used to purchase the materials.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	2,430 LMI persons, 4,325 persons total - 56% LMI
	Location Description	Village of Kenmore - CT 85, BG 1; CT 86, BG 5; CT 87, BG 2, CT 88, BG 3
	Planned Activities	
27	**Project Name**	VILLAGE - COMMUNITY POLICING
	Target Area	Village of Kenmore
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: $20,000
	Description	The Village of Kenmore will operate a citizen's police academy and use extra patrols in the low-mod income block groups between Military Rd. and Elmwood Ave. They also have an active neighborhood watch program that meets regularly to share information on criminal activity.
	Target Date	3/31/2021

	Estimate the number and type of families that will benefit from the proposed activities	2,430 LMI persons, 4,325 persons total - 56% LMI
	Location Description	Village of Kenmore CT 85-88
	Planned Activities	Citizen's police academy, neighborhood watch group meetings, farmer's market presence.
28	**Project Name**	2018 ESG
	Target Area	Sheridan-Parkside Old Town Lincoln Park Village of Kenmore
	Goals Supported	Homeless Assistance
	Needs Addressed	Provide Assistance to the Homeless
	Funding	ESG: $136,335
	Description	
	Target Date	6/1/2020
	Estimate the number and type of families that will benefit from the proposed activities	10 homeless families or individuals will receive assistance for decent housing accommodation.
	Location Description	Town-wide
	Planned Activities	The Town will contract with homeless services agencies through an RFP process and in consultation with the CoC - the Homeless Alliance of WNY to provide homeless persons with needed services.
29	**Project Name**	SENIOR VAN TRANSPORTATION SERVICE
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Provide Assistance to Disabled Persons Public Services
	Funding	CDBG: $60,000

	Description	The Town's Senior Center will operate a senior van transportation service to aid the Town's low-moderate income senior population with ongoing transportation needs. The grant will cover the cost of some equipment as well as ongoing operations and maintenance costs to expand transportation services for the Town's 13,000+ over 65 riders.
	Target Date	3/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Town of Tonawanda has historically concentrated its CDBG & HOME funding into three Town neighborhood preservation districts and the Village of Kenmore. The neighborhoods of Sheridan-Parkside, Old Town, Lincoln Park, and the Village of Kenmore all have higher concentrations of low-moderate income households and higher concentrations of minorities.

Sheridan-Parkside is a 160-acre WWII-era 1,200-unit development just West of Military Road and Sheridan Drive. The vacancy rate in this neighborhood trends higher than the Town overall (~7%). The ACS data shows a low-mod percentage of approximately 77%. Since the early 1990's, the Town has demolished approximately 250 vacant substandard housing units and built 37 new affordable single-family homes in Sheridan-Parkside.

The Old Town Neighborhood contains 9 street blocks, has about 65 acres, and 400 living units, of which about 15% are not suitable for rehabilitation and can be considered uninhabitable. There are approximately 170 rental units and 180 owner-occupied units. The ACS data shows a low-mod rate of approximately 88%. The Town will continue to address any structures that become neglected through deferred maintenance.

Lincoln Park Neighborhood is the largest and most populous of the low-moderate income neighborhoods in Tonawanda. It is located about .25 mile north of the Main Street Campus of the University at Buffalo. Some of the main streets in the neighborhood are Parker Boulevard, Highland Avenue, Decatur Avenue, and Kenilworth Avenue. The ACS data shows a low/mod income rate of approximately 47%.

The Village of Kenmore is the 1.5 square mile incorporated limits immediately North of the City of Buffalo following Delaware Avenue, Elmwood Avenue, and Military Road. Low-mod rates vary in the eligible block groups from 47% to 80%.

Geographic Distribution

Target Area	Percentage of Funds
Sheridan-Parkside	11
Old Town	1
Lincoln Park	5
Village of Kenmore	20

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Town has recognized the needs of the people in these neighborhoods because the 2010-2014 ACS data shows that in Sheridan-Parkside 80.5% of its residents have a low to moderate-income. There are 409 minorities, the highest concentration in any town neighborhood outside of the Village of Kenmore.

Also, there are 634 female head of households, which also represents the highest concentration in the town. Out of the 950 housing units remaining, approximately 250 units are substandard, not suitable for rehabilitation and cannot be occupied. Of the remaining units, if maintenance continues to be neglected, a substantial number of those units will also become substandard, not suitable for rehabilitation and uninhabitable. According to the September 2015 quarterly data from the USPS and HUD, the vacancy rate was approximately 7%. The vacancy rate has decreased about 5% since September 2010 but is still too high to be considered a stable neighborhood.

In Old Town, the 2010-2014 ACS data shows that this Neighborhood Revitalization District has 88% of its families at the low to moderate-income level. There are also 51 minorities, a high concentration when compared to other town neighborhoods. There are also 150 female head of households, which is an elevated rate for the Town. According to the September 2015 Quarterly Vacancy Data provided by the USPS, the vacancy rate has been steady over the last several years at approximately 8%.

In Lincoln Park, the ACS data shows that the population's low-moderate income rate is approximately 50%. The biggest issues in the neighborhood involve deferred maintenance of a large proportion of rental housing structures than the Town overall. Code enforcement, crime prevention, and neighborhood revitalization including demolition of substandard vacant structures are high priority needs.

Within the Village of Kenmore, the 2006-2010 ACS data shows that the HUD eligible block groups have between 47% - 80% of its families at the low to moderate-income level. Also, the population data shows a composition of 129 minorities and 700 female head of households in the eligible block groups.

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The Town of Tonawanda received an ESG allocation from 1987-1998, from 2003-2012, and from 2015 - 2016. The Town did not recieve any ESG funding for FY 2017. The Town has been following its revised ESG policies and procedures for its coordinated planning process with the Homeless Alliance of WNY. For FY 2018, the Town will be receiving $136,335 in ESG funding that it will provide to area homeless service agencies through an RFP process.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Town of Tonawanda reaches homeless persons through Police Department interaction, through the personnel at Kenmore Mercy Hospital, and through the Ken-Ton School District. Information is provided to those agencies that provide contact information for homeless services agencies in WNY including the Town's ESG subrecipient agencies.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Town coordinates ESG program funding every year through a Request for Proposals (RFP) process with area homeless service providers who request ESG funding for a variety of needs. The Town also involves the Homeless Alliance of WNY on the distribution of the ESG awards to make sure that the funds are being used to further the goals of the Region's Plan to End Homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

The Town has placed an emphasis on awarding funds to rapid re-housing programs and homelessness prevention programs that focus on keeping homeless persons out of shelters for extended periods of time. It's important to safely house the homeless quickly and be able to follow up with needed stabilization and support services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Town has placed an emphasis on awarding funds to rapid re-housing programs and homelessness prevention programs that focus on keeping homeless persons out of shelters for extended periods of time. The Town provides contact information of area homeless services agencies to public and private systems of care agencies that may be discharging low-income individuals and families.

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The Town of Tonawanda maintains some of the most affordable housiong in the region. The median sales price for a single-family home is $120,000. Tonawanda's young adult population (25-34 yr. of age) has surged over the last 15 years by 24%. Although this affordability has been great for attracting first-time homebuyers, the value of single-family housing has increased by $20,000 over the last 4 years, and is putting some pressure on younger buyers. The Town is taking affirmative steps to make sure we have decent affordable housing for all of our residents.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Town has initiated a zoning code revision to include several aspects of affordable and sustainable housing. The Town has launched its Freedom - Accessibility Modification Program that provides loans to disabled homeowners to make accessibility modifications to items such as the bathroom, kitchen, and doorways. The Town is also contracting with H.O.M.E. to explore options for inclusive zoning language in our multi-family and mixed use districts that will encourage developers to include new affordable units in their projects. The Town continues to fund several home rehabilitation projects every year that keeps low-moderate income residents living in a decent, affordable home.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The Tonawanda Senior Center has been in operation for approximately 50 years. For the past quarter century, the main center, open five days a week, has been housed in a former school building on Ensminger Road; in addition, there are two branches. The Kenmore-Mang branch is open on Mondays and Thursdays and the Ellwood branch is open one day per week on Tuesdays.

Approximately 2,000 senior citizens age 60 or over pay the nominal charge for annual membership. Daily use of the main center averages between 100 to 150 persons per day. The Center offers some 75 recreation programs. Some activities are free and structured classes such as ceramics, paintings, dance lessons, and wood shop charge a fee. Seniors may also sign up for trips that may be both day trips as well as extended trips for one night or more.

Through the County nutrition program and local kitchen staffing, the Ensminger Road site offer daily lunches for a modest fee. Average participation is 50-60 persons per day. In addition, the County in cooperation with the Village of Kenmore offers a daily lunch program at the Kenmore-Mang branch. Lunch participation at this location averages about 50 persons per day.

Seniors can also take advantage of the Town's van service which is operated by the Town's Recreation Department with some subsidies by the County. Three vans with a capacity of 8 persons in each van operate five days per week. Van services are provided at a fee with the majority of persons using the van service for medical appointments. The vans usually operate at or near capacity each day. One does not have to be a registered member of the Senior Center to utilize the van service.

The Senior Center does not provide an outreach service to seniors. Most seniors in the Town are aware of the scope of services offered by the Senior Center and if they have need for services beyond those offered by the Senior Center, they normally call the County Senior Services Department to meet those needs. In addition, the Senior Center may receive several calls per month from seniors with various service needs. These are usually referred to County Senior Services.

In conjunction with the County, Meals on Wheels in the Town of Tonawanda are provided through the Sheridan-Parkside Community Center. An average of 200 to 250 meals per day are provided through the program.

The Town also operates a Freedom Program that provides loans to income eligible residents to modify their homes for creating more accessible living arrangements. Those with a physical handicap or have family members who are physically disabled can provide bathroom modifications, or entryway modifications to ease daily living issues.

Actions planned to foster and maintain affordable housing

The Town has initiated a zoning code revision to include several aspects of affordable and sustainable

housing. The Town has launched its Freedom - Accessibility Modification Program that provides loans to disabled homeowners to make accessibility modifications to items such as the bathroom, kitchen, and doorways. The Town is also contracting with H.O.M.E. to explore options for inclusive zoning language in our multi-family and mixed use districts that will encourage developers to include new affordable units in their projects. The Town continues to fund several home rehabilitation projects every year that keeps low-moderate income residents living in a decent, affordable home.

Actions planned to reduce lead-based paint hazards

All prospective homeowners applying for rehabilitation funding are advised in an application cover letter of the new LBP regulations and the possibility of being relocated (as well as tenants if it is a multi-unit) during the removal of any lead hazard found during the process. A “Lead Poisoning And Your Children” pamphlet is included with all residential rehabilitation application forms. During initial inspection of a property, a Code Enforcement Officer will explain how the LBP regulations apply to the Town of Tonawanda Residential Rehabilitation Program.

When determined necessary, the occupants may be temporarily relocated. For example, if it would take more than one day to rehabilitate the bathroom, then the family may rent a hotel room at the Town’s expense.

The Town retains the services of a LBP testing contractor annually at a cost not to exceed $35,000 to perform testing services for the residential rehabilitation program. If the rehab client’s home was built before 1978, then the Code Enforcement Officer will require that a Risk Assessment be performed by the LBP Testing Contractor. The firm will provide the necessary lead hazard testing for the Town of Tonawanda. All costs associated with the LBP risk assessment will be paid by the Town of Tonawanda. Risk assessment test results are evaluated by the CD Code Enforcement Officer. If he concurs with the report, Work Write-Ups/Specifications are prepared by the Officer for items identified in the Risk assessment as being in need of hazard control. A copy of the Lead Risk Assessment is provided to the homeowner (and to the tenant if it is a multi-unit) when the specifications are delivered to the homeowner.

After the completion of the lead based paint work items by the building trades contractor, the LBP contractor performs a clearance test, the cost of which is paid by the Town. If the work items pass the clearance test, a voucher for payment for those work items is prepared. If the work items do not pass the clearance test, the building trades contractor is notified by the Building Inspector. The contractor, in turn, re-cleans the work items and notifies the Building Inspector that he is ready for a second clearance test to be ordered. The building trades contractor is responsible for payment of further clearance tests required for the work items to pass.

Once the work items pass the clearance test and the building contractor submits payment for the additional clearance test(s) to the LBP contractor, the Town prepares a voucher for payment of the work

item.

Actions planned to reduce the number of poverty-level families

The Town of Tonawanda recognizes that housing programs by themselves will not eliminate or reduce poverty. Subsidized programs such as those targeted in the Consolidated Plan can free up cash resources for living necessities, but these programs alone cannot raise a household above the poverty level.

Where appropriate and feasible, the town will coordinate their housing programs with services designed to assist low income households to break the cycle of poverty.

The Erie County Public Housing Authority has established an Action Plan for the Family Self-Sufficiency Program. This program provides rent subsidies to eligible households in concert with other social services and programs on terms that encourage personal responsibility leading to financial independence.

Fundamentally, a sound and growing economy is one of the most critical factors in helping to reduce poverty. The town has engaged in various initiatives and programs to promote business, jobs, and training. The Town of Tonawanda Business Incentive Fund Loan Program offers loans to companies which will create jobs, a majority of which will be offered to low-moderate income persons.

The Town of Tonawanda Empire Zone made the creation of jobs more attractive; no property tax, payroll tax, or sales tax on the purchase of equipment is required to be paid. The Empire Zone rules require that residents of Sheridan Parkside Village Courts receive special consideration when a company in the Empire Zone is hiring. The companies that have located in the zone will continue to receive benefits for 1-10 years depending on their initial start date in the zone.

The Town is also proactively planning and investing in infrastructure in two new business parks at the North Youngman Commerce Center and the Riverview Commerce Park that contain a total of 150 acres of “shovel-ready” land for redevelopment. Both projects benefited from the Empire Zone designation and will hopefully remain part of any successor program that New York State develops.

Training and employment opportunities that are available to low and moderate-income persons through the NYS Labor Department and the local Workforce Development Board:

• economically disadvantaged adults who need training and job skills to secure employment;

• dislocated workers who are also economically disadvantaged and have been laid off and are waiting to be recalled to the same or similar occupation (e.g., a steel worker); and

• summer jobs for youth who are from low- and moderate-income families along with on-the-job education classes for the duration of their job.

Employment opportunities may be available for Community Development projects under the Section 3 requirement. Section 3 provides for preference to be given to a contractor who meets requirements for Section 3 certification by agreeing to hire low-income town residents for that project.

The Town will continue to advise residents of employment opportunities and economic development in the Town of Tonawanda through the official newspaper, the Ken-Ton Bee, and through their official

website at http://www.tonawanda.ny.us.

Actions planned to develop institutional structure

New York State and Erie County have an excellent network of service agencies that are able to provide an impressive array of much needed supportive services for housing. In its communications with service agencies regarding the existence of gaps in the institutional structure for providing supportive services for housing, the general consensus by the Community Development staff was that there are no apparent gaps and that the existing matrix of agencies is well equipped to deal with the client base either through in-house resources or through referrals and networking with other existing social service agencies. The only potential gap is one of financial resources. The most common need expressed was for direct housing assistance through Section 8 Vouchers and Certificates. Also, the new Emergency Solutions Grant regulations are providing a forum for collaboration efforts on homeless issues in Western New York.

Actions planned to enhance coordination between public and private housing and social service agencies

The Town of Tonawanda has partnered with the Mobile Safety Net Team and area social service agencies to open a “Community Hub” in the Kenmore Public Library. The Hub brings service providers to those persons needing assistance for a variety of items including accessing health care, affordable housing, free legal assistance, public assistance, and counseling services. The Hub is open to all every third Thursday of the month.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	85.00%

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

   See attached document prepared by the Homeless Alliance of WNY.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

   See the attached description of the coordinated assessment system.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

   The Town conducts a Request for Proposal process for soliciting interest in the use of ESG funding. Proposals are graded by staff in the Planning and Development Department and discussed with the staff at the Homeless Alliance of WNY. A recomendation is put forth in the Annual Action Plan and a final decision on selected agencies is made by the Town Board.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

   The Town requires each contracted homeless service agency to involve homeless participants as required in 24 CFR 576.405(a).

5. Describe performance standards for evaluating ESG.

   The performance standards are identified in the HAWNY written standards documentation (attached).

Discussion

OMB Control No: 2506-0117 (exp. 06/30/2018)