



525 Belmont Avenue • Buffalo, New York 14223 • (716) 877-8801 • FAX (716) 871-8845

**BUILDING DEPARTMENT**

**TOM DUNCAN**

Supervising Code Enforcement Officer

## Zoning Letter and Parcel Search Request Application

**APPLICATION DATE:**

<b>APPLICANT NAME</b>		<b>PHONE</b>
<b>STREET ADDRESS</b>		
<b>CITY, STATE, ZIP</b>		
<b>E-MAIL</b>		
<b>SUBJECT ADDRESS</b>		<b>SBL#</b>
<b>CURRENT OWNER</b>		
<b>CURRENT TENANT (if applicable)</b>		
<b>CURRENT USE</b>		
<b>REASON FOR REQUEST</b>		
<b>BUILDING TYPE</b>	<b>RESIDENTIAL</b>	<b>COMMERCIAL</b>
<b>SPECIFIC INFORMATION REQUESTED:</b>		

**FEES:** CHECK OR MONEY ORDER ONLY MADE PAYABLE TO TOWN OF TONAWANDA

- \$25.00** 1 and 2 Family Residential Parcel Search/Zoning Letter Requests
- \$50.00** All other Parcel Search/Zoning Letter Requests

**PLEASE NOTE :** \* FAX REQUESTS WILL NOT BE PROCESSED UNTIL PAYMENT IS RECEIVED  
 \*ZONING LETTERS WILL BE PROCESSED WITHIN 7 BUSINESS DAYS